

Washington Recycling Reform Act Advisory Council

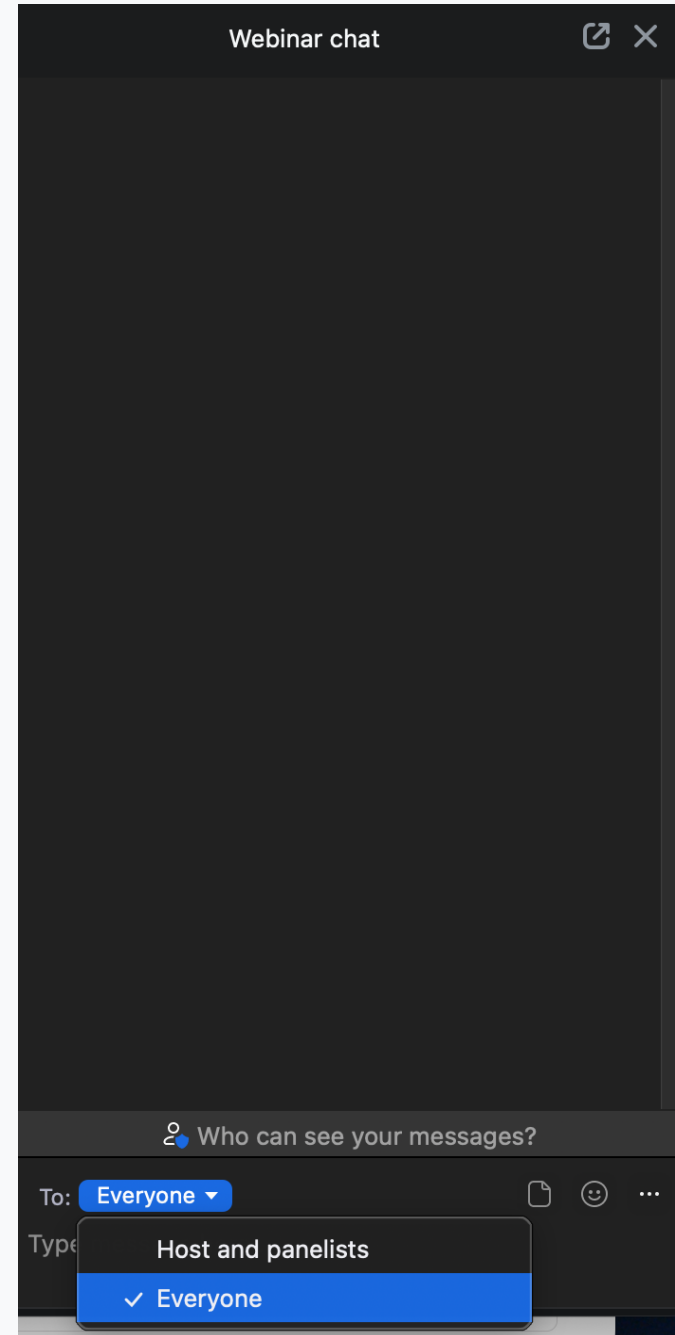
NEEDS ASSESSMENT SUBCOMMITTEE

May 20, 2026

10-11:00am PT

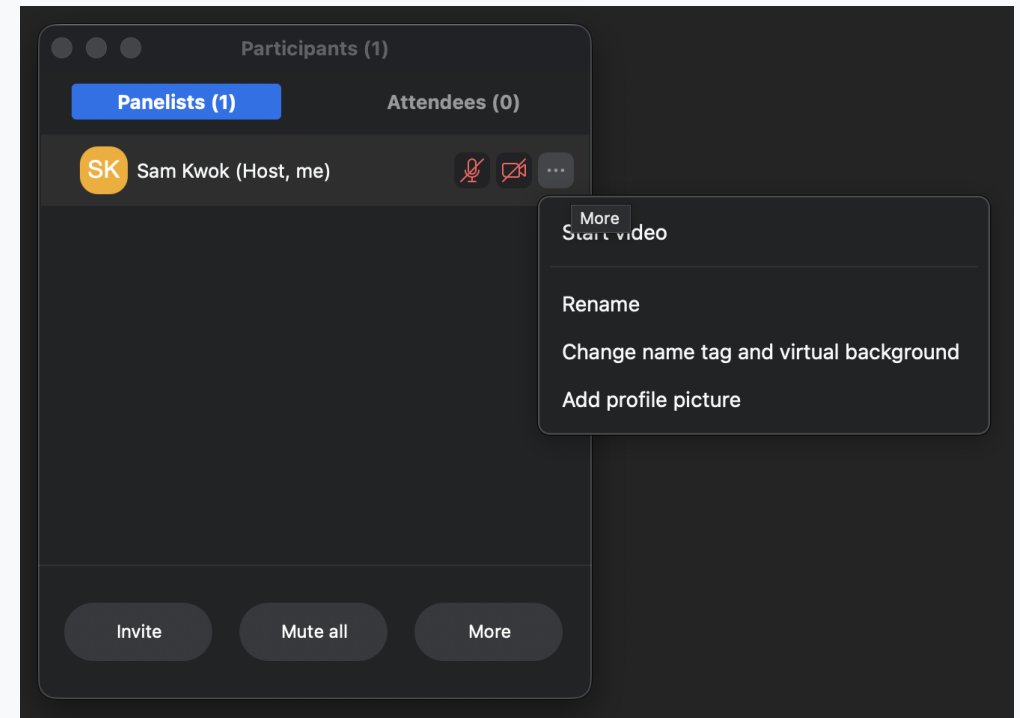
Housekeeping

- All public participants are observers and in listen-only mode. Microphones are muted. While chat is open for everyone, **public attendees should not use the chat and instead use Q&A function for public comment.** The Q&A button can be opened at the bottom of your toolbar.
- Council members will be able to raise hands and come off mute to communicate. **If using chat, please make sure all messages are sent to "Everyone" (see right).**
 - Open the chat box and before sending the chat, please ensure that "To" is to "Everyone" above the box to type.
- If council members experience any A/V issues throughout the webinar, Sam Kwok is available for technical support.



Housekeeping

- Live captioning is enabled for meetings. Participants have the option to toggle it on and off at the bottom of their toolbar.
- Council members should rename themselves to include: **name, organization, seat represented (e.g., Rick Vahl, Waste Connections, Solid Waste)**.
 - Public attendees are welcome to do the same.



Subcommittee Members

Member	Affiliation	Category Represented
Rick Vahl (Chair)	Waste Connections	Solid waste collection/hauling
Alissa Campbell	Recology	MRFs
Casey Bouchard	Methow Recycles	Recycling facilities
Megan Daum	American Beverage Association	Producers/manufacturer trade association
Danielle Waterfield	AMERIPEN	Producers/manufacturer trade association
McKenna Morigan	Seattle Public Utilities	Local government
Grant Williams	Tribal Solid Waste Advisory Network	Tribal solid waste interests
Jocelyn Quarrell	Bold Reuse	Reuse/refill systems or association
Julie Gilbertson	CAA	PRO representative

Meeting Agenda

I. Welcome

- a. Attendance (Roll Call)
- b. Review of meeting agenda
- c. Call for disclosure of conflicts of interest related to today's meeting agenda

II. Ecology Updates

- a. Needs Assessments timeline
- b. Initial registration reporting
- c. Survey results (to-date)
- d. RFI responses
- e. Technical memos

III. Subcommittee Discussion

IV. Public Comment

V. Next Steps

- a. Plan and recommendations for full AC engagement on June 11 meeting
- b. Review timeline for Subcommittee tasks and associated meetings

VI. Adjourn

Meeting Desired Outcomes

- Brief everyone on the latest status of needs assessment, including surveys and reporting
- Map out next steps for reviewing technical memos

Public Comment Process

- Attendees interested in **providing verbal public comment should indicate their interest and specify their topic in the Q&A box only**. Speakers are selected on a first-come, first-served basis and will be informed.
 - Please note that if you are joining the meeting via dial-in, you will not be able to use the Q&A box function. If you wish to provide verbal comment during the 10-minute public comment period, please use *9 to raise your hand.
- If in-person, please sign up for public comment on the sign-up sheet. Attendees will be called first-come, first-served based on when they signed up.
- Public comments are limited to the meeting's agenda items.
- Each person commenting will have a maximum of 2 minutes to speak. Speakers will have a timer to share their comments. It will ding when time is up and they will be automatically muted.
- Public commenters may lose their time or future commenting privileges if they are off topic with the current agenda or are disruptive to the orderly conduct of the meeting (e.g., using hate speech, political rhetoric or promotional content).
- If time remains in the public comment portion of the meeting, the facilitator will prompt for raised hands to speak in the remaining time.
- Participants may also submit their comments via email to rraadvocatorycouncil@cplusc.com.

Open Public Meetings Act

RCW 42.56: Public records act

RCW 42.30: Open public meetings act

- RRA advisory council must comply with OPMA (RCW 70A.208.050(8)(b))
- Meetings are open to the public for all deliberations and discussions
- Post agenda, meeting schedule, and minutes (notes)
- Actions and votes must be public
- All conversations and comments in the virtual chat must be viewable by all attendees and must be directed to "Everyone"
- Official business may only be conducted in meetings open to the public (e.g., no council or subcommittee discussions via email)
- Any documents shared must also be available and accessible to the public

Conflicts of Interest

- Members must disclose any actual, potential, or perceived conflict of interest as soon as it arises and before participating in discussion of the relevant topic. Disclosures will be made verbally at the onset of meetings and/or in writing to the facilitation team prior to meetings.
- In most cases, disclosure alone is sufficient, and a council member can still participate in discussion after the disclosure is made.
- In the case of a conflict-of-interest disclosure where the member or their organization stands to receive a direct financial or regulatory benefit from a specific recommendation, the member will self-identify the conflict of interest and recuse themselves from participating in the discussion and from any vote related to that agenda item.
- In general, members should self-identify conflicts of interest and recuse themselves from discussion when appropriate. However, the council chair can also determine that a member has a conflict of interest and ask them to officially disclose the conflict, and if needed, recuse themselves from discussion. The vice chair may step into this role if the chair is the person with a conflict and they opt not to self-disclose or recuse themselves from discussion.

ECOLOGY UPDATES

- NEEDS ASSESSMENTS TIMELINE
- INITIAL REGISTRATION REPORTING
- SURVEY RESULTS (TO-DATE)
- RFI RESPONSES
- TECHNICAL MEMOS

SUBCOMMITTEE DISCUSSION

- PLAN AND RECOMMENDATIONS FOR 6/11 AC MEETING

PUBLIC COMMENT (5 MINUTES)

- 2 MINUTES PER PERSON
- COMMENT MUST BE RELATED TO AGENDA ITEMS
- RAISE HANDS TO SPEAK (*9 IF DIALING IN)

Next Steps

- Meeting materials, including meeting notes and copies of the presentations today will be published on RRAAdvisoryCouncil.org in 10 days
 - Subcommittee will receive an email when it's up
- Advisory Council meeting on 6/11, 9:00-11:30am PT. Meeting will be in virtual

ADJOURN

- **NEXT ADVISORY COUNCIL MEETING: THURS., JUNE 11, 2026, 9:00–11:30AM**